

Activity Plan Netcom Francesca Zorcolo and her amazing Subcommie Team

December-August

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Introduction

Dear Rainbow Locals,

Here we are, ready to live this awesome and challenging year!

In this booklet you can find general info about us and our strategy, that we have drafted to help you grow up and get stronger.

Feedbacks are always needed and welcome, we are a team and if we – you, locals, subcommies and me - work together, there won't be anything that can stop us!

Love you all,

Your RainbowTeam

Davide, Flavia, Francesco, Gabriele, Giulia, Luca, Luigi, Marco, Roberto, Roberto, Sonia and Zorci

General Information (numero e email)

Who we are / Assigned locals / Contacts

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Objectives

The general aim is to create more materials as possible that locals can check whenever they need and to support locals in every field they deal with.

Internal Education

- Guidelines about how to organise a NWM
- Guidelines about how to organise a LTC/RTC, how a small local with few members can organise one
- Collection of useful sessions that already exist in a common folder
- Tips about how to coordinate
- Guidelines about how to lead a team
- Guidelines about logistics
- Knowledge Transfer Toolkit
- How to organise Summer University Action Days
- Guidelines about bookkeeping
- Support to new boards
- Support to each board member
- How to write a motivation letter

Public Relations & External Relations

- Webinar about how to use Canva and Photoshop
- Monitoring Facebook Pages to see how to improve them
- Promote the use of VI
- Monthly graphic reminder about open calls for events
- Promotional Materials
- Strategy to connect antennae to their local Universities

Fundraising

- Support locals in this field
- Guidelines for a successful follow up of sponsorship and drafting of a results' booklet
- Make locals join the local registers of volunteering associations

Erasmus+ & European Opportunities

- Guidelines about how to register your local in the E+ system
- Reporting and sharing E+ opportunities
- Guidelines about how to hire trainees through E+
- Reporting and sharing the European Opportunities inside AEGEE

Human Resources

- Mapping of the HR
- Booklet about HR best practices
- Translation of HRC materials
- AEGEE-Meteors Project – we reach old active members who have moved to other AEGEE cities and can help locals if needed

Information Technology

- Video about AEGEE structure
- Maintenance of AEGEE.it
- Support locals for their websites

How to improve cooperation among locals

- Presidents WhatsApp Group
- Monthly Focus Group on FB group
- Promoting the organisation of RTCs with close locals
- Promoting the organisation of TSUs
- Promoting the organisation of similar events in various locals, creating guidelines about how to organise them

Channels

Facebook Group

We use our Facebook Group – [Rainbow Locals Group](#) – to share general information, to keep each other updated and to be always connected.

Mailing List

We have our own Mailing List, the Rainbow-L, rainbow-l@lists.aegee.org

You can easily subscribe here <https://lists.aegee.org/?A0=RAINBOW-L>

We can use it for official communication such as new board elections, events you organise or to ask some important questions.

Remember to add in the subject field [RAINBOW-L].